



**Lydia Gardner**  
Clerk of the Circuit and County Courts  
Orange County • Florida

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## **Orange County Clerk of Courts Will No Longer Issue Notices of Sale, Effective July 1, 2009**

- It will be the plaintiff's responsibility to provide the publisher with completed Notices of Sale.
- The plaintiff is responsible for Notices of Sale pursuant to final judgments or orders rescheduling sales signed on or after July 1, 2009.

### **Here's How It Works**

- Determine sale date via conformed copy of summary judgment or an order rescheduling sale. Checking myClerk is the fastest and most efficient way to obtain the sale date. (See side 2 for instructions on accessing myClerk.)
- Prepare Notice of Sale in accordance with sale requirements in section 2 of Florida Statute 45.031.
- Check myClerk for any documents that would prevent the sale from taking place, such as a bankruptcy or an order vacating sale.
- Forward the completed Notice of Sale to publisher. (See below for a list of the most commonly used newspapers and their publishing deadlines.)
- File the original Notice of Sale with the Clerk's Office. ECF customers can send in the Notice electronically.
- The original Proof of Publication will still be required in order for the sale to take place.

### **Newspaper Contact Information and Deadlines**

#### **Apopka Chief**

Phone: 407-886-2777

Fax: 407-889-4121

Libby Simmons

Deadline: Tuesday @ 5 p.m.

[legals@apopkachief.fdn.com](mailto:legals@apopkachief.fdn.com)

#### **Heritage Florida Jewish News**

Phone: 407-834-8787

Fax: 407-831-0507

Paulette Harmon or Kim Fischer

Deadline: Tuesday @ 5 p.m.

[Legals@OrlandoHeritage.com](mailto:Legals@OrlandoHeritage.com)

#### **Orlando Business Journal**

Phone: 407-241-2901

Fax: 407-206-0628

Elaine Koshel

Deadline: Tuesday @ 3 p.m.

[ekoshel@bizjournals.com](mailto:ekoshel@bizjournals.com)

#### **Orlando Sentinel**

Phone: 407-420-5160

Fax: 407-420-5011

Deadline: Wednesday @ 3 p.m.

[Classified\\_legal@orlandosentinel.com](mailto:Classified_legal@orlandosentinel.com)

#### **Winter Park/Maitland Observer**

407-513-7058

Deadline: Monday @ 12:00 p.m.

